# **Privacy Policy**

This privacy notice discloses the privacy practices for <a href="www.ibew712.org">www.ibew712.org</a>. This privacy notice applies solely to information collected by this website.

#### Information Collection, Use, and Sharing

We are the sole owners of the information collected on this site. We only have access to/collect information that you voluntarily give us by email, website submissions or direct contact from you. We will not sell or rent this information to anyone.

Local 712 will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of IBEW Local Union 712.

Unless you ask us not to, we may contact you via email or text message in the future to tell you about changes to this privacy policy, events occurring, specific deadlines, or other topics related to Local Union 712.

### **Your Access to and Control Over Information**

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us via the email address given on our website:

- See what data we have about you, if any.
- Change/correct any data we have about you.
- Have us delete any data we have about you.
- Express any concern you have about our use of your data.

## Security

We take precautions to protect your information. When you submit sensitive information via the website, your information is protected both online and offline.

Wherever we collect sensitive information (such as personal information), that information is encrypted and transmitted to us in a secure way. You can verify this by looking for a lock icon in the address bar and looking for "https" at the beginning of the address of the Web page.

While we use encryption to protect sensitive information transmitted online, we also protect your information offline. Only employees who need the information to perform a specific job (for example, processing your submission) are granted access to personally identifiable information. The computers/servers in which we store personally identifiable information are kept in a secure environment.

#### **Changes to this Statement**

IBEW Local 712 will occasionally update this Statement of Privacy to reflect company and customer feedback. IBEW encourages you to periodically review this Statement to be informed of how IBEW Local 712 is protecting your information.

If you feel that we are not abiding by this privacy policy, you should contact us immediately on our "Contact Us" page at www.ibew712.org.